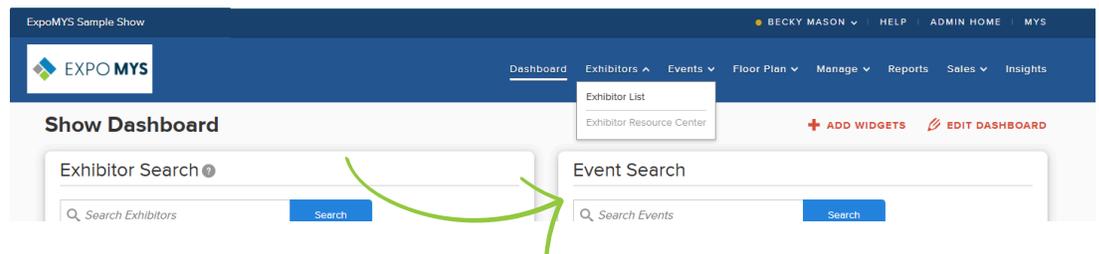


# Exhibitor Resource Center Status Settings

This quick guide will review different configurations available for the status settings of your Exhibitor Resource Center (ERC).

These settings can be found at the top of the ERC admin.



## Status Settings

Use these configurations to control whether the Exhibitor Resource Center is available for exhibitors to access on production and any additional rules.

STATUS			
	ERC Active	Booth Required	Require Primary Contact Signature
Production	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Staging	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## **ERC Active:**

- When the site is ready to launch, you will need to enable this setting and keep enabled throughout the show cycle.
- If you are not yet ready for exhibitors to access the ERC, keep the setting disabled on production.

*\*If disabled on production, no exhibitors can access, regardless of any additional settings.*

## **Booth Required:**

- To lock down the ERC so only companies with a booth assigned can access, you will enable this setting.
- If companies/sponsors without a booth assignment need to access the ERC, you can disable this setting to allow them to access.

## **Require Primary Contact Signature** (*\*only applicable for customers using MYS booth sales*):

- If enabled and an exhibitor has an outdated digital signature, this would force the primary contact to sign prior to accessing any other ERC features.
- If the ERC features do not need to be gated based on having a current digital signature, this setting should be disabled.