Copy the ERC from a Previous Show

By choosing to copy the Exhibitor Resource Center (ERC) from a previous show to your new event, show management can significantly streamline the setup process. This action copies all files, notifications, pages, sections, and widgets, enabling the reuse of numerous items previously created. This not only saves time but also ensures consistency across shows.

Copy the Exhibitor Resource Center

Upon initially logging into the Exhibitor Resource Center, show management can choose to copy or not ERC items from a previous show. If you decide not to copy items, default widgets will be selected for your show.

COPY ITEMS FROM ANOTHER SHOW

For items that included specific activation/de-activation dates and times, do you want to include these dates/times? *

○ Yes   ○ No

For items that were 'inactive' from the show selected, do you still want to copy them over? *

○ Yes   ○ No

[Copy From Previous Show]

1 **Select the show to copy from**

2 **Choose to copy or not active/deactivation dates and times.**

If the shows have similar schedules or the same event is being repeated across multiple shows, copying over these dates and times ensures consistency in the timing of events.

3 **Choose to copy or not inactive items**

Inactive items may include resources that are only required for a specific period. Duplicating these items can be a template or initial framework for organizing future resources.

4 **Click 'Copy from Previous Show'**

Tip

After you've copied your ERC, review all items for accuracy, as dates and locations within resources may differ from the previous show. Show management can edit or update any inapplicable items after they've been copied.